

# **Standard Operating Procedure for “KrishakBandhu” Scheme of the Agriculture Department**

## **(Ref: “Duare Sarkar” Campaign)**

### **Scheme objective:**

1. To support farmers financially during pre-production stage by providing production input purchase assistance
2. To give income protection to farm-families in case of farmer's untimely demise.

### **Scheme components:**

There are two components of the scheme:

- a) “Krishak Bandhu” (Assured Income) scheme and
- b) “Krishak Bandhu”( Death Benefit) scheme.

### **Scheme benefits:**

a) In Krishak Bandhu (Assured Income) scheme every farmer having **ROR** and **recorded Bhagchasi** (Share-cropper) will be eligible to get financial support of Rs. 5000/- per year for one acre or more of cultivable land owned. Farmers having less than one acre of land will be eligible for assistance on pro rata basis subject to a **minimum of Rs. 2000/- per farmer per year**. The **financial support under the Scheme** is payable in two equal installments, first during **Kharif** and second during **Rabi** season in each year.

b) In Krishak Bandhu (Death Benefit) scheme, in the event of death of a farmer /recorded Bhagchasi (Share-cropper) in the age group of 18 - 60 years, the legal heirs of the deceased will be eligible for one time grant of Rs. 2,00,000/-(Rupees Two Lakh) only. The legal heir will be determined by the BDO as per the set procedure.

## **Standard Operating Procedure (SOP) for Krishak Bandhu (Assured Income) Scheme :**

**Eligibility Criteria:** All farmers having cultivable land with RoR, Patta or Forest Patta and recorded [in RoR] Bhagchasi (Share-cropper), are eligible for getting assistance under this scheme.

### **Process flow forregistration at GP Level Camps:**

1. The farmer is to fill up and submit application form in the GP where he has maximum land holding.
2. The farmer has to submit photocopies of the following documents at the time of application and also produce the original for verification:
  - Latest RoR of Cultivable Land/ RoR recorded with Barga / Patta Record/ Forest Patta
  - Valid Voter ID card (mandatory)
  - ADHAR Card (optional)
  - Bank pass book 1<sup>st</sup> page/ Cancelled Cheque
  - One passport size recent photograph (original).
  - Valid mobile phone number.
3. The Farmer whose application is accepted at the camp will be verified online using Krishak Bandhu (KB) App (depending on availability of internet connectivity) and the applicant will be issued an Acknowledgement Slip on the spot.

### **Process flow of approval of the application:**

1. In case digitization of physical applications is not possible at the Duare Sarkar camp, the same will be digitized at the office of the Assistant Director of Agriculture (ADA) of the Block using the KB App and an Acknowledgement ID will be automatically generated for every applicant in the KB Portal.
2. The ADA will verify the application details and land details.
3. After checking, if the details are found to be correct, the ADA will approve the case and thereby the enrolment will get completed. If the details are incorrect, he will reject the application and file it. The applicant will get a system generated **sms** stating the reason for rejection.
4. Approved and Rejected farmer database will be saved in the KB Portal.

### **Payment of Assistance:**

1. The List of all enrolled farmers as on the cut-off-date for the particular season (Kharif or Rabi) is downloaded from the KB Portal by Webel and provided to the West Bengal State Co-operative Bank Ltd. (WBSCBL) for DBT of assistance.
2. The WBSCBL will verify the Bank Account details of the farmers and transfer the assistance to the Bank Accounts of the beneficiaries through online DBT method.
3. The invalid Bank Account details, if any, are sent back to the ADA for correction.

### **FAQ for Krishak Bandhu (AI) Scheme:**

1. *Who is eligible to get benefit of the scheme?*

*Ans: Any farmer having ROR in his name or recorded [in the RoR] Bhagchasi (share-cropper).*

2. *Which documents are required for application?*

*Ans.: Voter ID, RoR, Bank pass book 1<sup>st</sup> page/ Cancelled Cheque (Originals for verifications) & one photocopy) and recent passport size photograph.*

3. *Will Farmers get any acknowledgement after submission of the Application?*

*Ans. Yes, they will get the Acknowledgement Slip.*

4. *How much is the Extent of Assistance?*

*Ans. Maximum of Rs. 5000/- and a minimum of Rs. 2000/- per year (paid in two installments of 50% of the approved assistance).*

5. *What will be the Mode of Payment?*

*Ans. Through DBT in the Bank A/c of the Beneficiary.*

6. *Will the Farmers get assistance in Filling up of the Application Form?*

*Ans. Yes, Bengali (vernacular) Forms will be available at the camp which can be filled up with the help of the Govt. designated persons.*

## **Standard Operating Procedure (SOP) for Krishak Bandhu (Death Benefit) Scheme.**

**Eligibility criteria:** In the event of the death of any farmer or a recorded Bhagchasi (Share Cropper) in the age group of 18 – 60 years, the legal heir of the deceased will be eligible to get a one-time grant of Rs. 2,00,000/- (Rupees two lakhs only).

### **Process flow for application at GP Level Camps:**

- Claimant(s) can collect the application form from the Duare Sarkar camp.
- Duly filled up application in the prescribed form addressed to the Assistant Director of Agriculture (ADA) of the Block should be submitted along with following documents:
  - i) Photocopy of the Identity of the deceased farmer/recorded Bhagchasi (Voter Id/Aadhar card/Pan card/Passport).
  - ii) Photocopy of death certificate of the deceased farmer/recorded Bhagchasi,
  - iii) Eligible Claimant(s) certificate(s) from the B.D.O.
  - iv) ROR of the deceased farmer/recorded Bhagchasi
  - v) Self declaration of the claimant(s) in a specified format (available at the camp). In case of juvenile claimant(s) his/her legal guardian's declaration will also be required on the self declaration form.

### **Process flow of approval of the application:**

- i) The ADA of the block will scrutinize the application to satisfy himself about its genuineness and completeness. If found in order, the ADA will forward the application with all documents to the Assistant Director of Agriculture(Admn.) of the Subdivision.
- ii) The ADA(Admn.) will sanction the application after necessary checks and send the case to the Director of Agriculture & EoS through Deputy Director of Agriculture(Admn.) of that district for payment of grant.
- iii) The DAWB & EoS will issue instructions to the West Bengal State Co-operative Bank Ltd. (WBSCBL) to disburse the grant.
- iv) The WBSCBL will transfer the approved amount of the grant to the respective claimants in their respective bank accounts through DBT.

## **FAQ for Krishak Bandhu (DB) Scheme:**

1. Where can the applicants get the prescribed application form?

Ans. Claimant(s) can collect the same from the Duare Sarkar camp or may download it from the website [www.matirkatha.gov.in](http://www.matirkatha.gov.in) or [www.matirkatha.net](http://www.matirkatha.net).

2. Who will issue the legal claimant(s) certificate(s)?

Ans. BDO of the Block.

3. Can application form be submitted in the camp?

Ans. Yes.

4. If there are more than one claimant, will each claimant get Rs. 2,00,000/- ?

Ans. No.

The total grant amount will be Rs.2,00,000/- (Rupees two lakh only) per family and will be divided among the claimants as per “Eligible Claimant certificate” issued by the BDO.